



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting November 25, 2025 ♦ 6:30 pm Boardroom

Trustees:

Carol Luciani (Chair), Dan Dignard (Vice-Chair), Dennis Blake, Bill Chopp
Rick Petrella (on-leave), Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer),
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, forever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of the Board Minutes – October 28, 2025

Pages 3-7

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Minutes of the Committee of the Whole, October 28, 2025

Pages 8-13

5. Committee and Staff Reports

5.1 2025 Insurance Renewal

Pages 14-15

Presenter: Rajini Nelson, Superintendent of Business & Treasurer

5.2 Trustee Appointment Process Update

Page 16

Presenter: Mike McDonald, Director of Education & Secretary

5.3 Student Trustee Update

Pages 17-19

Presenter: Mulan How (Student Trustee) and Riley O'Brien (Student Trustee)

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

a. The security of the property of the board;

b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;

c. The acquisition or disposal of a school site;

d. Decisions in respect of negotiations with employees of the board; or

e. Litigation affecting the board.



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10. Report on the In-Camera Session

11. Future Meetings and Events

Pages 20-21

12. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

13. Adjournment

Next meeting: Tuesday, December 16, 2025, 6:30 p.m. – Boardroom



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, October 28, 2025 ♦ 6:30 p.m. Boardroom

Trustees:

Carol Luciani (Chair), Dan Dignard (Vice-Chair), Dennis Blake, Bill Chopp
Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

Regrets:

Rick Petrella (on-leave), Mark Watson (excused)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer),
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice-Chair Dignard.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 28, 2025, Board meeting.

Carried

1.4 Declaration of Interest - Nil.

1.5 Approval of Board Meeting Minutes – September 23, 2025

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 23, 2025, Meeting of the Board.

Carried

1.6 Approval of Special Meeting of the Board Meeting Minutes – October 21, 2025

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 21, 2025, Special Meeting of the Board.

Carried



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1.7 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations - Nil

4. Consent Agenda

4.1 Unapproved Minutes of the Committee of the Whole Meeting – September 23, 2025

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the minutes of the Committee of the Whole Meeting of September 23, 2025.

Carried

5. Committee and Staff Reports

5.1 Unapproved Recommendations of the Committee of the Whole Meeting - October 28, 2025

Vice-Chair Trustee Dignard brought forward the recommendations from the October 28, 2025, Committee of the Whole meeting.

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Catholic Family Life Program Policy #200.03.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Volunteer and Staff Trip Driver Policy #200.21.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Progressive Discipline Policy #300.19.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Educational Partnerships Including Third Party Professional and Paraprofessional Service Providers Policy #400.36.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Honoraria for the period November 16, 2025, to November 14, 2026.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of October 28, 2025.

Carried

5.2 Student Trustee Report

Student Trustees Mulan How and Riley O'Brien presented their first report for the 2025/2026 school year. All four high schools had a busy start to the year with multiple events happening. The 2025/2026 school year kicked off with grade nine color nights, grade 12 senior sunrise events and a highly successful start to the season for the fall sports teams. Additional highlights include a very successful Fair Day at Holy Trinity, the creation of a Faith and weightlifting club at Assumption College, homeroom clubs at St. Mary's along with the kickoff of STEM clubs at the various high schools.



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Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

Carried

5.3 Trustee Vacancy

Director McDonald presented the Trustee vacancy report. On Friday October 24, 2025, the Director of Education & Secretary of the Board received a resignation letter from Trustee Mark Watson, seeking to resign from the Board effective immediately. According to section 220(3) of the Education Act, this resignation will be ratified upon majority vote at the next meeting of the Board.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the resignation of Trustee Mark Watson, effective October 28, 2025.

Carried

5.4 Trustee Vacancy Process

Director McDonald presented the Trustee vacancy process report. In accordance with section 221(1) of the Education Act, the Board of Trustees have two options to fill the vacancy to the end of the term, November 2026. The first is to appoint a candidate within 90 days of the resignation – January 26, 2026. The second option is to work with the Haldimand County Municipal Clerk to hold a by-election. Due to various reasons, staff are recommending that the Board of Trustees appoint a candidate. The recommended timeline for the appointment process was presented to the Board. It was noted that applicants do not have to reside in Haldimand County but must live within the jurisdiction of the Board. Discussion was had regarding the reasoning behind candidates submitting a script and presentation to the board in advance of the Special Meeting of the Board. Debate ensued regarding the logistics of this. A point of order was called by Vice-Chair Dignard. He noted that the matter being debated is a very minute part of the process, and the most important item is to approve the motion and start the process. Chair Luciani agreed and the question was called. Three Trustees voted in favour, one Trustee was opposed.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendation of the appointment of a new Trustee for Haldimand County through an appointment process as outlined in this report.

Carried

6. Information and Correspondence

6.1 Portfolio Updates

The Superintendents of Education provided updates from their various portfolios with the exception of Superintendent Wilson as his updates came through reports at the Committee of the Whole.



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Superintendent Nelson provided an update on Business Services. The 2024-2025-year end reconciliation is in process to submit to the Ministry. The team is currently working on the revised budget, and updates will go through the budget committee to the Board.

Superintendent Greco noted that Human Resource Services are in the process of finalizing several initiatives including the new Employee Attendance Support Program along with the Leadership/ Coaching and Mentorship days for all administrators, managers, supervisors and senior team members. Staff from across the system will be coming together for a day hosted by a third-party facilitator to discuss student engagement and behaviour. The staff wellness committee has also collected feedback from the entire system through survey and in-person visits and are now drafting recommendations and next steps for the senior team to develop a plan.

Superintendent Della Fortuna provided updates from the various departments within his portfolio. He highlighted Dave Szuty, an educator with the BHNCD SB who is part of the course development steering committee with Catholic Virtual Ontario and his role at the recent conference. In terms of e-learning, it was noted that the Board is currently offering 46 online sections with over 1300 students taking part. Updates regarding the SHSM and Ontario youth apprenticeship programs were provided along with updates from Information Technology Services. These include the launch of the revitalized internal BHNCD SB HUB, and the upcoming launch of the Artificial Intelligence "BHNCD SB Buddy".

Superintendent Lawlor provided updates from various departments within his portfolio. These include the launching of the new Religion and Family Life Program in grades 2, 3 and 9 along with the Faith Day Masses held across the Board on the recent Professional Development Day in conjunction with the new employee commissioning. The Board is hosting a Remembrance Day service at the Catholic Education Centre where staff and trustees are welcome to attend. Equity updates were provided including continued work with Dr. Nicole Westburn. The recent Parent Engagement events had great attendance and were a huge success. Elementary and Secondary athletes continue to shine at the regional and provincial level and the budget increase in athletics allows additional referees and St. John's Ambulance support at sporting events. A question was posed about the number of sports that high school students can participate in each season, and it was noted that school principals govern their own policies around sports participation. In addition to the above, Superintendent Lawlor highlighted the student trustees, for their work in facilitating the student sessions at the Where Faith meets Pedagogy conference.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Information and Correspondance since the last meeting.

Carried

7. Notices of Motion – Nil



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8. Notices of Motion Being Considered for Adoption

Trustee Chopp put forward a notice of motion for consideration which was tabled at the September 25, 2025, Board meeting. Subsequently Trustee Chopp requested in writing that this notice of motion be withdrawn prior to the meeting.

9. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

10. Report on the In-Camera Session

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

11. Future Meetings and Events

Chair Luciani drew attention to the upcoming meetings and events.

12. Closing Prayer

The closing prayer was led by Chair Luciani.

13. Adjournment

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the October 28, 2025, Board meeting.

Carried

Next Meeting: Tuesday, November 25, 2025, 6:30 p.m. – Boardroom



BRANT HALDIMAND NORFOLK Catholic District School Board

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Catholic Education Centre
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Committee of the Whole Tuesday, October 28, 2025 ♦ 4:30 pm Boardroom

Trustees:

Carol Luciani (Chair), Dan Dignard (Vice Chair), Dennis Blake, Bill Chopp
Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

Regrets: Rick Petrella (on leave), Mark Watson (excused)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer)
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

1. Opening Business

1.1 Land Acknowledgement

The meeting was opened with a land acknowledgement by Superintendent Greco.

1.2 Opening Prayer

Trustee Dignard led the meeting in prayer.

1.3 Attendance

Attendance was as noted above.

1.4 Approval of the Agenda

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 28, 2025, meeting.

Carried as amended

1.5 Declaration of Interest – Nil

1.6 Approval of Committee of the Whole Meeting Minutes – September 23, 2025

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the September 23, 2025, meeting.

Carried

1.7 Business from the Minutes - Nil

2. Presentations – Nil

3. Delegations – Nil



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4. Consent Agenda

A question was posed regarding the Terms of Reference at the Mental Health Committee. It was noted that the terms of reference were not discussed at the September 29, 2005 meeting. Discussion was had explaining why those were not brought to the Board and how it is a recommendation of School Mental Health that there should not be a Trustee representative on that committee.

4.1 Unapproved Minutes from the Special Education Advisory Committee – September 16, 2025

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of September 16, 2025.

Carried

4.2 Unapproved Minutes from the Mental Health Steering Committee – September 29, 2025

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Mental Health Steering Committee Meeting of September 29, 2025.

Carried

4.3 Unapproved Minutes from the Accommodations Committee – October 1, 2025

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee of October 1, 2025.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting – October 21, 2025

Vice-Chair Dignard presented the unapproved minutes and recommendations from the Policy Committee meeting which includes:

- THAT the Committee of the Whole refers the Catholic Family Life Program Policy #200.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the Volunteer and Staff Trip Drivers Policy #200.21 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT Committee of the Whole refers the Progressive Discipline (Employees) Policy & AP #300.19 to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT Committee of the Whole refers the Educational Partnerships Including Third Party Professional and Paraprofessional Service Providers Policy #400.36 to the Brant Haldimand Norfolk Catholic District School Board for approval.



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Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the recommendations of the Policy Committee Meeting of October 21, 2025, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of October 21, 2025, to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Health and Safety Update

Superintendent Greco presented the Health and Safety Update report. The Board works closely with the Joint Health and Safety Committee (JHSC) fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees; investigation and resolution of safety problems; training and support of committee members; and development and promotion of enhanced awareness of occupational health and safety matters. Discussion was had regarding the number of incidents, and it was noted that lost time is down.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Trustee Honoraria

Superintendent Nelson presented the Trustee Honoraria report. Ontario Regulation 357/06 Honoraria for Board Members establishes the methodology for calculating the limits on honoraria paid under Section 191 of the Education Act. In accordance with Board Policy #100.06 Trustee Honoraria, the annual trustee honorarium is composed of the following three components, the base amount, enrolment amount and chair/vice-chair amounts. These components collectively determine the total annual compensation for trustees, ensuring consistency with provincial legislation and board policy. There are no changes to the base amount for the new term and the adjustment to trustee honoraria reflects changes in student enrolment.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Trustee Honoraria for the period November 16, 2025, to November 14, 2026, to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



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5.4 Contract Summary

Superintendent Nelson presented the contract summary report. The purpose of this report is to provide the Board with a summary of cooperative purchasing agreements and contracts approved in accordance with Policy 700.01 Procurement for the 2024- 25 school year. This annual reporting fulfills the Board's policy requirement for accountability and transparency in procurement activities and aligns with the principles outlined in the Broader Public Sector Accountability Act.

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole refers to the Contract Summary report for the 2024-25 year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Mental Health Update

Superintendent Della Fortuna presented the Mental Health and Well-Being Action Plan 2025-2026 to the board. The Mental Health and Well-Being Action plan 25-26 is part of the three-year mental health and additions strategy, and continues to reflect the Boards Strategic Plan, with a focus on Belonging, Teaching and Learning, and Wellness for all. The action plan highlights the Board's commitment to mentally healthy learning environments that honour, celebrate and support the identities and lived realities of every student; where meaningful connections to life at home and in the community, while promoting hope, resilience, and optimism are made. Discussion regarding the anticipated changes for the next three-year mental health and additions strategy was had including the rise of Artificial Intelligence and its mental health impacts on youth, along with a greater focus on student attendance and how it relates to mental health.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board refers the Mental Health and Well-Being Action Plan 2025-2026 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

5.6 Student Achievement Update

Superintendent Wilson presented the Student Achievement update. This update highlights the collaborative work being undertaken across all BHNCDSB schools to enhance student learning and achievement through faith-based education, data-informed instructional practices, and targeted professional development. The implementation of Professional Learning Communities (PLCs) across all BHNCDSB schools, the expanded and refined New Teacher Induction Program (NTIP), the implementation of new religion and family life curriculum, along with updates in elementary literacy and numeracy, secondary literacy and various other programs were provided.

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Student Achievement Department Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



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5.7 Special Education Department Update

Superintendent Wilson presented the Special Education Department Update. The purpose of this report is to provide the Board with an update on current initiatives, staffing, programming, and supports within the Special Education Department as of October 2025. This update reflects the department's ongoing commitment to providing equitable, inclusive, and evidence-based support for students with diverse learning needs across all BHNCD SB schools. An update on the staffing overview of Educational Assistants was provided. There have been several additional permanent allocations made to meet emerging identified needs. These flexible staffing adjustments ensure that schools can respond promptly to emerging student needs and maintain a safe and supportive learning environment for all. Additional updates were provided on specialized student support services including the benefit of the services of Bartimaeus. Intervention Programs and Literacy Initiatives that align with the *Right to Read* report and the Board's focus on literacy improvement for all learners were highlighted. New SERT appointments, professional learning, communication and inclusion resources, speech-language and occupational therapy support, and various other initiatives were discussed. The board highlighted the great work of allocating ample special education supports in the budget process and the student successes that come from it.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Committee of the Whole refers the Special Education Department Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

6.1 New School Builds Updates

The BHNCD SB is in the process of purchasing the land for the two new elementary schools and the construction and wastewater contract for the Brantford high school was recently issued. With the Brantford elementary and Brantford/ Brant County secondary boundary reviews currently underway, a question was asked how the information is being communicated to parents. It was noted that all boundary review minutes are on the board website for public viewing.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole receives the information and correspondence since the last meeting.

Carried

7. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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8. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

9. Future Meetings and Events

Chair Luciani drew attention to the upcoming meetings and events.

10. Closing Prayer

The closing prayer was led by Chair Luciani.

11. Adjournment

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 28, 2025, meeting.

Carried

Next meeting: Tuesday, October 28, 2025 - 4:30 p.m. – Boardroom

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Rajini Nelson, Superintendent of Business and Treasurer
Presented to: Board of Trustees
Submitted on: November 25, 2025
Submitted by: Mike McDonald, Director of Education & Secretary

INSURANCE RENEWAL

Public Session

BACKGROUND INFORMATION:

The Board's property and liability insurance is currently covered by the Ontario School Boards' Insurance Exchange (OSBIE), which is a reciprocal cooperative established in 1987. OSBIE insures most school boards and several joint ventures in Ontario.

As of January 1, 2026, OSBIE is in the final year of the current five-year Subscription Period, which ends on December 31, 2026.

DEVELOPMENTS:

Overall premiums are set by OSBIE's appointed actuary to ensure sufficient funding for anticipated future claims. Premiums fluctuate annually based on several factors, including the overall claims experience of the entire pool, the Board's own exposure and loss history over the previous five years, and the impact of inflation. As a not-for-profit organization, OSBIE does not incorporate profit into its funding models.

The OSBIE Board of Directors has approved the following general pool rate adjustments for 2026:

Property +5%

Boiler and Machinery (Equipment breakdown) +21.2%

Legal expense +15.3%

Cyber +47.3%

Liability, Crime and Auto – no change

Note – the cyber claims (especially from phishing) have grown significantly and OSBIE is actively reviewing the cyber program to ensure members continue to have optimal coverage.

In addition to their regular insurance program, OSBIE provides an incentive program to help reduce fees even further. As a subscriber, OSBIE provides additional value by returning premiums based on the pool's experience. In 2025, the Board received a premium refund of \$40,581, excluding PST.

Appendix A summarizes the premium breakdown for 2026, compared to prior years.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2026 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$196,376.00, excluding PST.

Appendix A
OSBIE INSURANCE PREMIUMS

Insurance Line	2022	2023	2024	2025	2026	Change (%) over 2025
Property	36,459.00	36,870.00	33,580.00	32,640.00	31,337.00	-4.0%
Crime	5,650.00	5,787.00	6,098.00	6,550.00	6,740.00	2.9%
Boiler & Equipment	7,003.00	7,276.00	8,009.00	12,018.00	13,532.00	12.6%
Liability	70,380.00	73,198.00	84,179.00	94,368.00	101,004.00	7.0%
Cyber	5,412.00	8,053.00	7,659.00	10,010.00	11,816.00	18.0%
Legal	14,432.00	14,783.00	15,579.00	23,859.00	25,051.00	5.0%
Fleet	6,137.00	7,232.00	7,538.00	7,538.00	6,896.00	-8.5%
Total Premium	145,473.00	153,199.00	162,642.00	186,983.00	196,376.00	5.0%

Insurance Line	Coverage	Deductible
Property	Unlimited	\$10,000 / per occurrence
Crime	\$1 million	\$500 / per occurrence
Boiler & Equipment	\$5 million	\$5,000 / per occurrence
Cyber	\$1 million	\$50,000 / per occurrence
Legal	\$500,000	N/A

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD SPECIAL MEETING OF THE BOARD

Prepared by: Mike McDonald, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: November 25, 2025
Submitted by: Mike McDonald, Director of Education & Secretary

TRUSTEE APPOINTMENT PROCESS

Open Session

BACKGROUND INFORMATION:

On Friday October 24, 2025, the Director of Education and Secretary of the Brant Haldimand Norfolk Catholic District School Board, received a resignation letter from Trustee Mark Watson seeking to resign from the Board effective immediately.

At the October 28, 2025, regularly scheduled meeting of the board, that resignation was ratified upon majority vote by the Board of Trustees.

In accordance with section 221(1) of the Education Act, the Board of Trustees had two options to fill the vacancy to the end of term, November 2026. The first was to appoint a candidate within 90 days of the resignation, or to work with the Haldimand County Municipal Clerk to hold a by-election. The Board of Trustees also passed the motion to fill the trustee vacancy created by the resignation would be filled through an appointment process.

DEVELOPMENTS:

On Thursday October 30, 2025, the BHNCDSB began advertising the vacancy and submission of applications process via a variety of sources.

Potential candidates were asked to complete a submission to include, an expression of interest, a current resumé, and a copy of the intended verbal presentation to be submitted to the Office of the Director.

In January 2026, a Special Meeting of the Board will be convened for candidates to make a brief presentation to trustees in the open session so that trustees can make a determination on who will fill the vacancy.

At the conclusion of the presentations, the Trustees will vote for their preferred candidate with the Director of Education and Secretary of the Board and Superintendent of Business acting as scrutineers.

After the winner is determined, the Chair of the Board will announce the name of the successful candidate and request a motion to confirm the voting results.

The successful candidate will be appointed to the role and will be sworn in prior to the conclusion of the meeting.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Trustee Appointment Process update report.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Riley O'Brien, Mulan How, Student Trustees
Presented to: Board of Trustees
Submitted on: November 25, 2025
Submitted by: Mike McDonald, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

DEVELOPMENTS:

On November 11, 2025, the 2025-2026 Student Senate came together to continue to plan for the winter Student Council Retreat.

SCHOOL NEWS:

Assumption College School (ACS) had a busy October as the Student Council led several events such as Fall Spirit Week that included Halloween Accessory Day, Lumberjack Day, Wednesdays We Wear Pink, PJ Day, and a costume day on Halloween. ACS also hosted a successful Halloween Pep Rally with performances by the dance team and the band and vocal classes. At the Pep Rally, several sports teams were featured and students could choose to participate in mini games or a costume contest. ACS celebrated the Toronto Blue Jays' playoff run with Blue Jay Day on October 24 organised by Principal Duff. On November 13, ACS had a successful turnout for the Fall Coffee House where various students performed. Furthermore, Student Council has placed their order for spirit wear. The Student Council is also busy planning the Semi-Formal which will be held on December 5.

In late October, Assumption had its annual We Scare Hunger event where students collected food from the community to donate to the St. Vincent de Paul Society. Amplify Your Culture, where students showcase their culture by creating a booth, took place on October 23 during first period. School trips during this time period included the Grade 9 excursion to Niagara Falls and a trip to Stratford to see the play Macbeth. Assumption's Pennies from Heaven campaign, whereby students fundraise for families in need during the holiday season, is underway.

Assumption's Fall sports teams are completing their seasons. The Sr. Girls' Basketball team won the AABHN championship and will be heading on to the CWASSA regional finals. The Tennis Team competed at OFSAA and the Boys' Doubles team placed third. The Boys' Volleyball teams and the Football teams also wrapped up their seasons. Girls' Hockey, Girls' Volleyball and Boys' Basketball seasons will start shortly and tryouts are underway.

St. Mary's month of November has been focused on Remembrance Day and giving students a chance to reflect on what's important in life. Homeroom classrooms participated in a Why We Remember activity that explored the contributions of women, indigenous peoples, and people of colour to the war effort. Students wrote down reasons for remembering those who fought in the world wars on poppy petals and decorated their classroom door with them. On Remembrance Day, the school took part in a moment of silence and then they watched a Remembrance Day reflection. This gave students a chance to learn more about the history and sacrifices made by

soldiers and families. Students then wrote cards to veterans or shared messages online with Canadian soldiers who are actively serving.

St. John's College (SJC) has experienced several notable school events, sports accomplishments, and club activities throughout the month of October. Student Council spent weeks planning for the Fall Homecoming (Hoco) Dance which took place on October 29. The Hoco Dance, where students were encouraged to wear school colours or spirit wear to boost school spirit, was successful as the first school dance of the year. For Halloween, Student Council ran a Costume Contest for students and gave out candy to students in costume who knocked on the Student Council office door. In addition, Student Council organized a We Scare 'Cause We Can food drive asking homeroom students to bring in as many nonperishable items as possible for families in need. The winning homeroom class brought in 114 nonperishable items and won four bags of assorted chips.

Before October came to an end, Student Council began planning for winter events such as Semi-Formal, Candy Grams, and Gingerbread House building. The music clubs at St. John's have been busy preparing for performances and learning new music. The Concert Band began practicing Christmas pieces for their Christmas concert while also working on competition pieces to be adjudicated at the Golden Horseshoe Festival in Niagara Falls. The St. John's Choir learned their new piece, "We Are the World", which will be recorded and played at the Angel Campaign. The St. John's Junior Worship Band also played at St. Basil's on October 25 during mass. The Gazette Club has started to meet during lunches and is working hard to release this year's first school newspaper. Between October 20-24, auditions for Shirley Jackson's "The Lottery" took place as part of NTS.

St. John's Athletic Department focused on raising awareness for breast cancer by selling pink spirit wear shirts for \$20 and encouraging students to pay \$2 to dress down in a pink or white top on October 21. While the Sr. Girls' Basketball team wore their pink jerseys during tournaments, the tuck shop was also open to raise money for cancer research. In total, the Athletic Department helped raise \$2200 which was donated to Hamilton Health Sciences. Additionally, the Eagles Cross Country team competed at CWOSSA and the Novice Girls' team successfully placed second overall qualifying for OFSAA. Furthermore, St. John's had four AABHN champions within the same 24-hour period including the Jr. Boys' Volleyball team, the Jr. Girls' Basketball team, and the Jr. and Sr. Boys' Football teams.

Holy Trinity (HT) filled the month of October with social and charitable events. From October 14-29, the Leadership class was busy running the annual 12 Days of Giving campaign to support families in need during the upcoming holiday season. Hundreds of items were donated, with the Grade 10's donating the most and winning a dress down day. On October 22, Holy Trinity hosted a trades presentation, intended for students interested in pursuing a career in that area, and a post-secondary fair which included representatives from multiple universities, colleges, the O.P.P, and the local hospital. For Halloween, the Student Council ran a costume contest and door decorating competition while also hosting games during lunch including huckle-buckle and teacher mummy wrapping. The Leadership class organized a community Halloween food drive on behalf of the St. Vincent de Paul Society whereby student volunteers collected nonperishable items for neighbours on the evening of October 31. November 5 was Take Your Kids to Work Day for the Grade 9 students and Future Titan Day for the feeder school Grade 8 students aiming to attend HT next year. Led by the Student Council, over two hundred Grade 8's got a tour of the school and learned about course offerings, school clubs, and sports teams.

After School Tutoring has started and takes place on Mondays and Wednesdays for Grade 9 and 10 students and Tuesdays and Thursdays for Grade 11 and 12 students.

Holy Trinity is proud of the Boys' Baseball team for making it to the AABHN quarter finals on October 15 in their inaugural year as a team. Members of the Cross Country and Tennis teams competed at CWOSSA and the Girls' Doubles team for tennis placed third. Both the Jr. and Sr. Boys' Volleyball teams have been doing well this season. In particular, the Junior Boys' Volleyball team has placed first in the league.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2025-2026
Trustee Meetings and Events

Date	Time	Meeting/Event
November 25, 2025	4:30 pm	Committee of the Whole
November 25, 2025	6:30 pm	Board Meeting
December 8, 2025	3:00 pm	Accommodations Committee
December 8, 2025	3:00 pm	Executive Council
December 9, 2025	6:30 pm	Annual Board Meeting
December 11, 2025	3:00 pm	Budget Committee
December 16, 2025	1:00 pm	Special Education Advisory Committee
December 16, 2025	2:00 pm	Student Transportation Services BHN
December 16, 2025	4:30 pm	Committee of the Whole
December 16, 2025	6:30 pm	Board Meeting
<i>December 22 2025- January 2, 2025</i>		CHRISTMAS BREAK
January 13, 2026	1:30 pm	Faith Advisory Council Meeting
January 15, 2026	3:00 pm	Executive Council Meeting
<i>January 16-17, 2026</i>		OCSTA Trustees Seminar
January 19, 2026	6:30 pm	Regional Catholic Parent Involvement Committee
January 20, 2026	1:00 pm	Special Education Advisory Committee
January 20, 2026	3:00 pm	Policy Committee
January 27, 2025	4:30 pm	Committee of the Whole
January 27, 2025	6:30 pm	Board Meeting
February 10, 2026	2:00 pm	Student Transportation Services BHN
February 12, 2026	3:00 pm	Executive Council Meeting
February 17, 2026	1:00 pm	Special Education Advisory Committee
February 17, 2026	3:00 pm	Policy Committee
February 19, 2026	9:00 am	Mental Health Steering Committee
February 24, 2026	1:00 pm	Accessibility Steering Committee
February 24, 2026	4:30 pm	Committee of the Whole
February 24, 2026	6:30 pm	Board Meeting
March 10, 2026	3:00 pm	Policy Committee
March 12, 2026	3:00 pm	Executive Council Meeting
<i>March 16-20, 2026</i>		MARCH BREAK
March 24, 2026	1:00 pm	Special Education Advisory Committee
March 24, 2026	4:30 pm	Committee of the Whole
March 24, 2026	6:30 pm	Board Meeting
March 30, 2026	6:30 pm	Regional Catholic Parent Involvement Committee
April 1, 2026	3:00 pm	Accommodations Committee Meeting
April 9, 2026	3:00 pm	Executive Council Meeting
April 14, 2026	2:00 pm	Student Transportation Services BHN
April 16, 2026	1:30 pm	Faith Advisory Committee
April 21, 2026	1:00 pm	Special Education Advisory Committee
April 21, 2026	3:00 pm	Policy committee
April 28, 2026	4:30 pm	Committee of the Whole
April 28, 2026	6:30 pm	Board Meeting
April 30, 2026 – May 2, 2026		OCSTA AGM & Conference
<i>May 3-8, 2026</i>		Catholic Education Week
May 4, 2026	5:00 pm	Catholic Student Leadership Awards
May 11, 2026	3:00 pm	Budget Committee
May 11, 2026	6:30 pm	Regional Catholic Parent Involvement Committee
May 14, 2026	3:00 pm	Executive Council
May 19, 2026	1:00 pm	Special Education Advisory Committee
May 19, 2026	3:00 pm	Policy Committee
May 21, 2026	1:30 pm	Mental Health Steering Committee
May 26, 2026	1:00 pm	Accessibility Steering Committee

May 26, 2026	4:30 pm	Committee of the Whole
May 26, 2026	6:30 pm	Board Meeting
June 2026		CCSTA AGM
June 9, 2026	1:30 pm	Faith Advisory Committee
June 9, 2026	2:00 pm	Student Transportation Services BHN
June 11, 2026	3:00 pm	Executive Council
June 15, 2026	5:00 pm	Audit Committee
June 16, 2026	1:00 pm	Special Education Advisory Committee
June 16, 2026	3:00 pm	Policy Committee
June 22, 2026	3:00 pm	Budget Committee
June 23, 2026	1:00 pm	Accessibility Steering Committee
June 23, 2026	4:30 pm	Committee of the Whole
June 23, 2026	6:30 pm	Board Meeting
June 25, 2026	4:45 pm	Assumption College Graduation
	6:30 pm	Holy Trinity Graduation
	7:00 pm	St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee